

NEW YORK SCHOOL FOR THE DEAF

555 KNOLLWOOD ROAD
WHITE PLAINS, NEW YORK 10603

(914) 949-7310 (V) (914) 259-8011 (VP) (914) 949-2331 (FAX)

POSITION DESCRIPTION

TITLE: Bus Driver (Part-time)

REPORTS TO: Chief Financial Officer

MAJOR RESPONSIBILITIES:

- Operates a school vehicle on a varied schedule and on special occasions, as needed;
- Checks the operating condition of the vehicle before starting on a trip;
- Reports any operational defect to the supervisor;
- Informs children about safety practices;
- Maintains orderly conduct of children in the vehicle;
- Keeps interior and exterior of vehicle clean and neat;
- Maintains records of mileage, routes, time, and incidents;
- Prepares and maintains maps of routes and pick-up points;
- May be required to perform minor maintenance tasks on the vehicle.

QUALIFICATIONS:

- Good knowledge of driving safety practices and traffic laws and regulations;
- ability to operate a vehicle under difficult driving and road conditions;
- ability to understand and follow simple oral and written directions;
- ability to get along well with children and command their respect;
- acceptable driving record;
- possession of CDL (type C) license with P & S endorsement issued by the New York State Department of Motor Vehicles at the time of appointment or the ability to obtain CDL license with provided training;
- meet Article 19-A qualifications or willing to meet those qualifications within three months of hire;
- must be 21 years of age;
- Knowledge of or willingness to learn American Sign Language

SALARY: \$25 per hour

APPLICATION DEADLINE: Continuous recruitment.

TO APPLY: Forward a resume with cover letter to: fax 914-703-4003 or email employment@nysd.net

New York School for the Deaf is an Equal Opportunity Employer