

NYSD Code I-40S
October 17, 2015

OPEN POSITION DESCRIPTION

TITLE: Substitute Teaching Assistant

REPORTS TO: Principal

POSITION SUMMARY: Perform classroom tasks as substitute teacher assistant working with students ages 3 through 21

MAJOR RESPONSIBILITIES:

- Work with individual pupils or groups of pupils on special instructional projects.
- Provide the teacher with information about pupils, which will assist in the development of appropriate learning experiences.
- Assist pupils in the use of available instructional resources, and assisting in the development of appropriate learning experiences.
- Utilizing their own special skills and abilities by assisting in instructional programs in such areas as arts, crafts, music, and similar subjects.
- Assisting in related instructional work as required.
- Supervise individual or small groups of students.
- Perform all other duties as assigned by teacher or supervisor.

QUALIFICATIONS:

- New York State Certification as a TA preferred.
- Fluency in ASL.

TO APPLY:

Forward a resume with cover letter to:

Fax (914) 703-4004 or employment@nysd.net

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